

Governance & Constitution Committee

Agenda

Date: Monday, 9th March, 2009
Time: 2.00 pm
Venue: Committee Suite 1 & 2, Westfields, Middlewich Road,
Sandbach CW11 1HZ

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any personal and/or prejudicial interests in any item on the agenda

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a total period of 10 minutes is allocated for members of the public to address the Committee on any matter relevant to the work of the Committee.

Individual members of the public may speak for up to 5 minutes but the Chairman will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers.

Note: In order for officers to undertake any background research it would be helpful if questions were submitted at least one working day before the meeting.

4. **Minutes of Previous meeting (Pages 1 - 10)**

Please contact Mark Nedderman on 01270 529640
E-Mail: mark.nedderman@congleton.gov.uk with any apologies or requests for further
information or to give notice of a question to be asked by a member of the public

To approve the Minutes of the Meeting held on 9 February 2009.

5. **Recommended Procedure for Making Appointments to Outside Organisations**
(Pages 11 - 32)

To consider a report providing a procedure for making appointments to outside organisations.

6. **Report of the Independent Remuneration Panel** (Pages 33 - 34)

To consider the initial report of the Independent Remuneration Panel on the Members Allowances Scheme to apply from April 2009.

CHESHIRE EAST COUNCIL

Minutes of a meeting of the **Governance & Constitution Committee**
held on Monday, 9th February, 2009 at Committee Suite 1 & 2, Westfields,
Middlewich Road, Sandbach CW11 1HZ

PRESENT

Councillor A Ranfield (Chairman)

Councillors M Asquith, D Cannon, R Cartlidge, Mrs S Jones, A Kolker,
Mrs G Merry, A Moran, P Whiteley, G Barton, C Beard and R Westwood

68 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors D Topping,
R Walker and R West

69 OFFICERS PRESENT

Mike Flynn, Governance Lead Officer
Chris Chapman, Borough Solicitor
Brian Reed, Democratic Services Manager
Sheila Dillon, Assistant Legal and Democratic Services Manager CBC
Rachel Goddard, Assistant Solicitor C& N BC
Kate Khan, Solicitor MBC
Daniel Dickenson, Solicitor CCC
Dominic Oakeshot, Performance Improvement CCC
Andy Farrow, Planning and Policy Manager

70 DECLARATIONS OF INTEREST

Councillor C Beard declared a personal and prejudicial interest in respect of
Agenda Item 9: Planning Protocol of Conduct in relation to the Determination of
Planning Matters on the ground that he was involved in a Planning matter that
was currently under investigation. In accordance with the Code of Conduct he
left the meeting during consideration of this item.

71 PUBLIC SPEAKING TIME/OPEN SESSION

No member of the public used the public speaking or question time.

72 MINUTES OF PREVIOUS MEETING

RESOLVED - That subject to the inclusion of the names of Councillor R Parker
and P Whiteley in the list of members present, the minutes of the meeting held on
the 12 January 2009 were approved as a correct record.

73 CONSTITUTION-GENERAL POWER

Consideration was given to a report of the Borough Solicitor seeking authority to allow the Borough Solicitor to make such essential additions and changes to the Constitution as might arise following the date of the Council meeting on 24 February 2009.

Over the last few months a number of reports had been brought to the Committee which had resulted in recommendations to Council upon a range of Constitutional matters. The Committee was due to receive further reports on remaining issues which would complete the Constitutional picture.

The meeting of this Committee on 9th February, and the subsequent meeting of Council on 24th February, would be the last opportunity before Vesting Day for Constitutional matters to be dealt with. Whilst officers believed that the work of the Committee would adequately provide Cheshire East Council with a robust Constitution, which would fully enable the Council to undertake all local authority functions with effect from Vesting Day, it was vitally important for a general delegated authority to be agreed which would enable urgent additions and changes to be made to the Constitution.

RESOLVED - That Council be recommended that the Borough Solicitor in consultation with the Political Group Whips be granted delegated authority to make such additions and changes to the Council's Constitution as he considers are necessary in order to ensure the delivery of efficient and effective local authority functions with effect from Vesting Day.

74 DECISION-MAKING AND OVERVIEW AND SCRUTINY STRUCTURE OF THE COUNCIL

Consideration was given to a report of the Borough Solicitor containing recommendations on the remainder of Committees which would form part of the Council's decision-making and Overview and Scrutiny structure after Vesting Day and in respect of the responsibilities of decision-making bodies.

The Committee had already made recommendations to Council on 24 February on the key elements of the Council's decision-making structure. Other reports appeared on the agenda in respect of the appointment of some decision-making bodies.

Appended to the report was a list of committees that had not yet been considered by the Committee, together with suggested powers and committee memberships.

Certain Committees, which were presently operating within Cheshire East Council, were also listed in the Appendix, with an indication as to where it was recommended that the powers and Memberships of these Committees should continue to remain the same as apply during the Shadow Period.

The Appendix also included the current responsibilities of Council and of Cabinet. The Committee was asked to recommend to Council that all of these responsibilities should continue to apply with effect from Vesting Day.

The Shadow Council currently had Staff Employment Procedure Rules which provided for a range of employment issues. These now needed to be amended

to reflect the unitary and full local government status of the Council post Vesting Day. The Committee was therefore asked to recommend to Council that the existing Rules, appropriately amended be adopted by the Council and included in the Constitution.

RESOLVED – That Council be recommended that:

(a) That the following Committees be appointed:

Children and Families Scrutiny Committee
Health and Adult Social Care Scrutiny Committee
Environment and Prosperity Scrutiny Committee
Sustainable Communities Scrutiny Committee
Corporate Scrutiny Committee
Staffing Committee
Lay Members Appointments Committee
Appeals Committee
Standards Committee
Wirral Joint Committee, with terms of reference from agenda item 7
Governance and Constitution Committee

(b) That the appointed committees be granted the decision-making powers and memberships set out in the Appendix, with effect from Vesting Day.

(c) That the Political Groups notify the Borough Solicitor of the Members to be nominated for appointment to the Committees set out in the Appendix and that, where political proportionality applies, the membership numbers be confirmed by the Borough Solicitor in consultation with Group Leaders.

(d) That the responsibilities of the decision-making bodies set out in the Appendix be agreed.

(e) That the Shadow Council's existing Staff Employment Procedure Rules be incorporated into the Council's Constitution with appropriate amendments to reflect the Council's practices and procedures after Vesting Day.

(f) That the Standards Committee powers be as follows:

- by itself or by sub-committee, to discharge the Council's functions under Part III of the Local Government Act 2000, including:
 - assessment of new complaints (discharge any functions under S57A of the Act)
 - review decisions to take no action over a complaint (S57B of the Act)
 - consider final investigation reports and conduct determination hearings
- for considering and granting, or otherwise, dispensations in respect of Members' interests when so enabled under Part III of the Local Government Act 2000.

(g) That the Monitoring Officer be authorised make such additions and amendments to the Council's Constitution as he considers are necessary to give effect to the wishes of Council.

75 JOINT HEALTH SCRUTINY COMMITTEES

Consideration was given to a report of the Governance Lead Officer relating to the establishment of a Joint Scrutiny Committee with Wirral Metropolitan Borough Council and the Cheshire and Wirral partnership NHS Foundation Trust.

The Health and Social Care Scrutiny Committee at its meeting on 20 January 2009 had supported a recommendation that Cheshire East Council should participate in joint arrangements with Wirral MBC to scrutinise the work of the Cheshire and Wirral Partnerships NHS Foundation Trust. This Committee's approval was now sought to formally progress the establishment of the Joint Committee.

RESOLVED – That it be recommended to Council that :

- (i) Cheshire East Council agrees to participate in the joint arrangements with Wirral MBC to scrutinise the work of Cheshire and Wirral Partnership NHS Foundation Trust and to appoint six representatives (with Deputies) to serve:
- (ii) the Group Leaders notify the Chief Executive of these appointees in accordance with political proportionality rules.

76 PLANNING AND DEVELOPMENT CONTROL: COMMITTEE STRUCTURE AND DELEGATIONS

Consideration was given to a report of the Borough Solicitor recommending a scheme of delegation to discharge the Council's development control functions.

The Council was under a statutory duty to determine planning applications and must have a decision making structure in place and working from 1 April 2009.

To maintain the flow of decision-making and to avoid a drop in performance of the four Council's existing Planning Committees, the Council needed to set up a sufficient number of committees which would :-

- meet frequently
- carry a manageable workload of appropriate complexity and
- be supported by a robust scheme of delegation

In November 2008, Advisory Panel – Places set up a Development Management Task Group comprising experienced Planning Councillors and Development Managers, to develop a proposal for Planning Governance. The Group met three times and reported back to the Panel regarding various options on 27th January 2009. The Panel agreed with the Group's recommendation that the development management function should be discharged by one Strategic Planning Board, supported by two Planning Committees and a full scheme of officer delegation. .

Terms of Reference for the three tiers were approved by the Panel. The Terms were attached as appendices to the report incorporating subsequent amendments to the wording which had not changed their substantive content.

RESOLVED - That it be recommended to Council that that development control functions be discharged by a Strategic Planning Board, supported by two Planning Committees and a scheme of delegation as detailed below:

A.

- creation of a Strategic Planning Board
- with the Terms of Reference set out at Appendix A
- served by a membership of 14 on a politically proportional basis (ie: Conservative 10, Liberal Democrat 2, Labour 1, Independent 1) including the two Portfolio Holders responsible for Development Management and the Local Development Framework
- with a quorum of 5 (as an exception to Standing Order 27)
- comprising councillors to be nominated at full Council on 24th February
- meeting for the 1st time on [date to be fixed] then on a 3-weekly cycle
- operating as a Shadow Committee forthwith and as a fully operational Council committee from 1st April 2009
- included in the Shadow Council's Constitution forthwith and in the Constitution of Cheshire East Council with effect from 1st April 2009.

B.

- creation of two Planning Committees
- with the Terms of Reference set out at Appendix B
- served by a membership of 15 on a politically proportional basis (ie: Conservative 11, Liberal Democrat 2, Labour 1, Independent 1)
- with a quorum of 5 (as an exception to Standing Order 27)
- comprising councillors to be nominated at the first meeting of the Strategic Planning Board
- meeting for the first time on [dates yet to be fixed] and then on a 3-weekly cycle
- operational from and included in the Constitution of Cheshire East Council from 1st April 2009

C

- adoption of the officer delegation scheme at Appendix C
- to be included in the Constitution of Cheshire East Council with effect from 1st April 2009

D

- authority be given to the Borough Solicitor to make such consequential changes to the Constitution as he considers necessary to give effect to the wishes of Council.

77 PLANNING PROTOCOL OF CONDUCT IN RELATION TO THE DETERMINATION OF PLANNING MATTERS

Councillor C Beard had declared personal and prejudicial interest in this item. In accordance with the Constitution he left the meeting during its consideration.

Consideration was given to a report of the Borough Solicitor containing a proposed Planning Protocol of Conduct in relation to the determination of planning matters.

The Planning Protocol provided consistent guidance for Councillors in dealing with planning applications and a useful reference document during day to day functions as a Councillor.

The Planning protocol had been presented to the Development Management Task Group and the Places Advisory Panel and their comments had been incorporated into the version of the protocol attached to the report.

RESOLVED – That it be recommended to Council that the Planning protocol be adopted as part of the Constitution.

78 PUBLIC QUESTIONS/SPEAKING - LICENSING COMMITTEE AND SCRUTINY COMMITTEES

Consideration was given to a report of the Borough Solicitor relating to issues surrounding public questions/speaking at Licensing Committee and Scrutiny Committees.

On 1 December 2008 Governance and Constitution Committee considered a report in relation to the adoption of Council and Committee Procedure Rules. The decision of the Committee was to recommend to Council the adoption of the Procedure Rules. Rule 35 within Part B, dealing with Committee Procedure Rules, which states as follows:

“35.1 The Council has a procedure to enable members of the public to submit questions at ordinary meetings of its Committees and Sub-Committees.”

On 14th January 2009 The Licensing Committee requested that the Governance and Constitution Committee consider an amendment to Procedure Rule 35 to waive the provision for members of the public to ask questions/speak at the commencement of meetings of the Licensing Committee.

On 21st January 2009 the Scrutiny Committee requested that Governance and Constitution Committee consider the removal of public speaking/open session from the rules of procedure for the Scrutiny Committee. The Health and Adult Social Care Scrutiny Committee made a similar resolution at its meeting on 20th January. In making these resolutions Members questioned whether it was appropriate to include public speaking/questions within the agenda of a Committee which is not itself a decision-making body.

RESOLVED –

(a) That it be recommended to Council that the public speaking rule (Rule 35 of the Council Procedure Rules) be disapplied in respect of meetings of the Licensing Committee where it is meeting in a quasi-judicial capacity, either by itself or by Sub-Committee.

(b) That the issue of questions and statements by Members and public be further considered in conjunction with a report by the Borough Solicitor to include the emerging Government guidance relating to Councillor Call for Action and Petitions under the Local Government and Public Involvement in Health Act 2007.

79 DELEGATION OF NON-EXECUTIVE FUNCTIONS - LICENSING AND ENVIRONMENTAL HEALTH

Consideration was given to a report of the Borough Solicitor relating to delegation arrangements to deliver non-executive Licensing and Environmental Health functions from 1 April 2009.

Section 13 of the Local Government Act 2000 made provision for determining which functions of a local authority were to be the responsibility of the Executive and of the Council. The Local Authorities (Functions and Responsibilities)(England) Regulations 2000 set out, by reference to a list within Schedule 1, those functions which were not to be the responsibility of the Executive. These functions must therefore be dealt with through a scheme of delegation from Council or a Committee of the Council.

RESOLVED – That it be recommended to Council that the non-executive functions as set out in the Appendices to the report be delegated to Committee and Officers with the addition of the following :

1. To include within the delegation to Licensing Committee the following functions:

Power to sanction the use of buildings for the storage of celluloid;
and
Power to license the employment of children

2. To include the following within the table of licensing delegations to the Head of Safer and Stronger Communities:

(n)	Sanctioning the use of buildings for the Storage of celluloid	Section 1 of the Celluloid and Cinematograph Film Act 1922
(o)	Licensing employment of children	Part II of the Children and Young Persons Act 1933, Byelaws made under that part, and part II of the Children and Young Persons Act 1963

80 LOCAL ENVIRONMENTAL QUALITY STRATEGY

Consideration was given to a report of the Borough Solicitor relating to the production of a Local Environmental Quality Strategy which would provide guidance for Community Wardens and Environmental enforcement officers and their managers as to how they should deal with local environmental quality issues such as litter, dog fouling, graffiti, fly posting and fly tipping.

RESOLVED – That it be recommended to Cabinet, that the Local Environment Quality Strategy be adopted.

81 ADOPTION OF FINANCE AND CONTRACT PROCEDURE RULES

Consideration was given to a report of the Borough Treasurer and Head of Assets relating to the Council's Finance and Contract Procedure rules which would apply with effect from 1 April 2009.

RESOLVED -

(a) That, it be recommended to Council that the Finance and Contract Procedure Rules which will form part of the Council's Constitution (in the format contained in Appendix 2 of the report) be adopted to take effect on 1st April 2009;

(b) That, it be recommended to Council that the Borough Solicitor be authorised to make such amendments and additions to the Constitution as are necessary to give effect to the Council's wishes.

82 ACCESS TO INFORMATION RULES

Consideration was given to a report of the Borough Solicitor relating to Access to Information Procedure Rules which would apply with effect from 1 April 2009.

RESOLVED –

(a) That subject to the deletion of the two references of the word "Lord" in paragraph 15.1.1, it be recommended to Council that the Access to Information Rules appended to the report be incorporated into the Constitution of Cheshire East Council.

(b) That it be recommended to Council that the Borough Solicitor be authorised to make such changes to the Rules, and such consequential changes to the Council's Constitution, as he considers necessary to give effect to the intentions of Council.

83 PUBLIC RIGHTS OF WAY

Consideration was given to a report of the Borough solicitor relating discharge a number of Public Rights of Way (PROW) functions to the Council .

The duties involved ensuring that the legal record of PROW (the Definitive Map and Statement) was accurate and kept up to date by the addition, deletion, or modification of PROW following prescribed statutory procedures.

The Council would also be responsible for determining statutory applications to extinguish, create or divert PROW as well as maintaining and improving the PROW network and asserting and protecting the public's right to the use and enjoyment PROWs.

It had been estimated that from Vesting Day the Council would become responsible for approximately 60% (1915 km) of the PROW network in Cheshire. An analysis of projected/outstanding work loads from January 2009 indicated between a 55% (PROW search transactions) and 76% (Public Path Orders) bias to Cheshire East.

RESOLVED – That it be recommended to Council that:-

- a bespoke PROW committee be appointed consisting of 7 Members appointed on a politically proportionate basis (5:1:1), and;
- the terms of reference contained in Appendix 1 to the report be adopted in respect of the PROW committee,
- the scheme of delegation to Officers contained in Appendix 2 of the report be adopted,
- the Council's constitution be amended accordingly;
- the Borough Solicitor be authorised to make any further amendments to the Council's constitution as may be required in order to ensure the effectual delivery of a PROW service from Vesting Day.

84 TRADING STANDARDS

Consideration was given to a report of the Borough solicitor relating to the responsibility for discharging a number of regulatory duties in relation to Trading Standards matters .

These duties primarily related to consumer protection, public safety and animal health. Responsibility for the discharge of Trading Standards Functions would rest with the Safer and Stronger Communities Service in the Places Directorate.

The Local Authorities (Functions and Responsibilities) (England) Regulations 2000 (SI 2000/2853) prohibited the discharge of regulatory functions by an Authority's executive. In addition specific legislation relating to Trading Standards often required that such regulatory functions should be discharged by duly qualified officers. These requirements, in conjunction with the requirements of business efficacy, dictated that the functions which were the subject of this report be delegated directly to officers.

The Trading Standards Service also currently undertook a number of bespoke licensing functions. The specialist nature of these licensing functions, often with prescribed appeals procedures, required that these functions be delegated directly to officers.

These licensing functions would be exercised in the Safer and Stronger Communities Service. This Service was also responsible for discharging the more “traditional” local authority licensing functions.

For the reasons set out above, a full delegation of Trading Standards functions to officers was recommended; consequently there would be no need to constitute a regulatory committee in respect of these functions.

RESOLVED – That it be recommended to Council that:-

- the delegation of functions to officers contained in Appendix 1 to the report be adopted
- the Council’s constitution be amended accordingly,
- the Borough Solicitor be authorised to make any further amendments to the Council’s constitution as may be required in order to ensure the effectual delivery of a Trading Standards Service.

The meeting commenced at 2.00 pm and concluded at 4.10 pm

Councillor A Ranfield (Chairman)

CHESHIRE EAST

GOVERNANCE AND CONSTITUTION COMMITTEE

Date of meeting: 9th March 2009

Report of: Task Group – Outside Organisations

Title: Recommended Procedure for Making Appointments to Outside Organisations

1. Summary of Report

At its meeting held on 14th July 2008, the Governance and Constitution Committee set up a Task Group *“To devise a work programme and develop recommendations to deal with appointments [to outside organisations] and implement best practice.”*

The Task Group comprised Councillors R Cartlidge, S Jones, A Ranfield, P Whitely and R Walker. Councillor S Jones was elected Chair at its first meeting.

The Group has now formulated a procedure for making appointments to outside organisations.

This report -

- (a) reiterates the criteria adopted by the Committee in respect of making appointments to outside organisations;
- (b) recommends the addition of a criterion where an organisation is ward-specific;
- (c) gives details of the recommended procedure;
- (d) invites the Committee to approve the nominations to the schedule of organisations listed, which fall within the remit of the Governance and Constitution Committee (Categories 2, 3 and 4); and
- (e) gives guidance on proportionality and other issues to be taken into account when making appointments.

2. Summary of Decision

The Committee is asked to approve the procedure for making appointments to outside organisations, as detailed in paragraph 8 of the report, subject to any amendments made at the meeting, with effect from 1st April 2009.

3. Criteria

- 3.1** At its meeting held on 6th October 2008, the Governance and Constitution Committee adopted the following criteria for making appointments to outside organisations.

(a) The Appointment is a Statutory Requirement

There will be a limited number of bodies to which the authority is required to appoint but statutory requirement should be included as a criterion. Examples include the Police Authority and Fire Authority.

(b) Appointment Allows the Authority to Influence Policy at National or Regional Level

This will apply to those organisations which give the authority a voice at national or regional level and enables it to influence high-level policy decisions. Examples will include the Local Government Association, 4NW and the North-West Employers Organisation.

(c) Appointment Assists the Authority to Deliver its Strategic Objectives and Priorities

This is a key part of any appointment system, where it can be demonstrated that the appointment will make a direct or significant contribution to the authority's strategic objectives, in particular the Corporate Plan.

(d) Appointment is to an Organisation which Receives Major Funding from the Authority or Provides Key Public Services

Representation will ensure that the organisation uses its funding properly and develops in a way which the authority considers appropriate.

Those organisations which provide key public services, for example Housing Trusts, are often created by a local authority which reserves the right to place Members on its Board.

3.2 Additional criterion for making appointment

The Task Group recommends that the following criterion be added to the list of criteria for making appointments –

Where an organisation is ward-specific, the Member appointed should be the appropriate Ward Member.

3.3 Criterion for Declining to make Appointment

In rare cases, it may not be appropriate to appoint to an outside organisation; for example, where there are significant cost or resource implications for the Authority when balanced against the benefits. These will be determined as and when the situation arises.

4. Issues for Consideration in Making Appointments

In addition to adopting the approved criteria, the Task Group considers that the following should be taken into account -

○ Political Proportionality

When making appointments to outside organisations, there is no requirement to adopt the rules of proportionality, but there are some organisations where it is appropriate for the leading political group to take the places. These will, for the most part, be those organisations identified as Category 1.

The Task Group recommends that political proportionality be adopted as a starting point only. The political proportionality for Cheshire East Council has been established as follows –

Conservative	59 Council seats	72.84%
Liberal Democrats	12 seats	14.82%
Labour	6 seats	7.40%
Independents	<u>4 seats</u>	<u>4.94%</u>
	81 seats	100.00%

The Category 1 schedule contains 97 places; the Conservative Group has taken 79 of those.

There are a total of 124 places identified on the remaining schedules and if the rules of political proportionality were strictly observed this would result in the following. It should be noted that nominations for some organisations exceed the places available whilst there are three organisations where no nominations have been made.

Group	Politically Proportionate	Nominations Received
Conservative	90	81
Lib Dems	19	23
Labour	9	12
Independents	6	7
Total	124	123

- **Continuity/Members' Interests**

Continuity of representation can be important to outside organisations. Even where the term of office is 12 months only, the representative can build up expertise and experience which can be a loss to that organisation if a new representative is appointed after expiry of the term of office. For this reason, it is suggested that, where possible, and provided the representative is willing to continue to serve, consideration be given to re-appointing the same Member, if appropriate. This could depend on, for example, where elections may change the political balance or it may be appropriate to provide opportunities for newly-elected councillors to serve on organisations which reflect their interests.

- **Term of Office**

It is suggested that the term of office for each Councillor should, in general, be commensurate with the requirements of the organisation. However, it is suggested that this first tranche of appointments terminate in 2011.

- **Appointments Made in Accordance with Criterion 3.1 (d) Above**

Members will need to consider, when being appointed, that in taking up a formal position within an incorporated body - as director or trustee – the Member will be under a legal duty to act in the best interests of that outside body, notwithstanding the fact that s/he is there as a representative of the Authority. That duty will override a Member's duties to the Authority or the Council-tax payers it serves. It is also worth noting that where a matter is raised by the outside organisation relating to its relationship with the Authority, it is likely to give rise to a conflict of interest for the Member representative who will usually be required to absent him/herself from the meeting during the discussion. A dual-mandated role may therefore be problematic and out-weigh any perceived benefits for either the organisation or the authority.

5. Monitoring Effectiveness of Representation

Reporting Back

An important part of representation should include “feeding back” to the Council periodically (possibly once a year) by the representative. If there is no report-back mechanism, it inhibits the Council's ability to monitor the work of the organisation and to determine its continued appropriateness to the Council's aims.

Review by Organisation

As part of any review, it is important that the outside organisations be given the opportunity to comment on the effectiveness of Borough Council representation. Each organisation could be asked to complete an annual survey form indicating not only the attendance rate, but also the general contribution by the Council's representative.

Workload of Individual Members

The Task Group recognises that appointments are a matter for each Political Group within their proportional allocation. However, the Task Group is concerned that a number of Members have accepted a very wide range of appointments and may find it difficult to cover the workload involved. Equally, there are many Members who have no places on outside organisations, or only one or two appointments. In order to ensure that the Council's representatives are able to attend meetings of outside organisations regularly, and that a wider range of Members should progressively become more involved in this area of activity, the Committee is recommended to keep the position carefully under review.

6. Protocol for Dealing with Casual Vacancies

The Task Group recommends the following procedure for dealing with casual vacancies in the event of appointments becoming vacant between annual appointments -

- (i) When an appointment becomes vacant (between annual appointments), the Head of Democratic Services, as the appropriate Officer, would be notified.
- (ii) The Group Whip of the appropriate political group would be invited to nominate from within the same group.
- (ii) A target date for notification of the name of a representative, would be agreed.
- (iii) The nomination would be submitted to the next available Governance and Constitution Committee for approval.
- (iv) In cases where political groups are unable to appoint to a particular organisation (or choose not to appoint, for whatever reason), the Head of Democratic Services would be notified by an agreed date. Each of the remaining political groups could then be invited to submit a nomination which would be considered by the Governance and Constitution Committee at its next available meeting.

7. Appointments/Recommended Procedure

The Task Group has taken into account the criteria agreed by the Governance and Constitution Committee, and has applied these to the schedules of outside organisations.

The political Group Whips submitted nominations which were considered by the Task Group at its February meetings. The attached schedules represent the following –

Category 1 These are top-level strategic organisations at national, regional and local level; for example, Fire Authority, Primary Care Trust, Police Authority.

The Cabinet has already decided that it will reserve to itself appointments to these organisations.

Category 2 These are appointments which were key to the constituent authorities (Cheshire County Council, Congleton, Crewe and Nantwich, and Macclesfield Borough Councils) and were considered to be essential after 31st March 2009.

Category 3 These are organisations which the constituent authorities considered to be worthwhile but were not crucial.

Category 4 Those not falling within categories 1-3

8. Categories 2, 3 and 4 Organisations

The Committee's attention is drawn to the following specific matters, on which a decision is required -

- **62 (Cat 2) Community Transport ("Dial-a-Ride") [3 places]**

The Conservative Group has nominated 3 and the Liberal Democrat Group has nominated 1.

The Task Group recommends 2 Conservatives and 1 Lib Dem.

- **70 (Cat 2) King's School, Macclesfield [4 places]**

The Conservative Group has nominated 4 and has declined to reduce its nominations. The Liberal Democrat Group has nominated 1.

The Task Group recommends 3 Conservatives and 1 Lib Dem.

• **93 (Cat 2) Weaver Valley Regional Park [2 places]**

The Conservative Group has nominated 2 and the Labour Group has nominated 1.

• **99 (Cat 3) Alexandra Soccer and Community Association (Trust) [1 place]**

The Conservative Group has nominated 2 and the Labour Group has nominated 1.

• **116 (Cat 3) Middlewich Market Town Health Check Initiative – Vision Partnership**

The Independent Group is of the view that this organisation is similar in nature to the Alsager Partnership (No. 44); for this reason it should be transferred to the Category 2 schedule and the appropriate Portfolio Holder should be the representative.

The Task Group considered the request but remains of the view that it is a Category 3 organisation. Moreover, none of the political groups has made any nominations.

• **124 (Cat 3) Reserve Forces and Cadets Association [1 place]**

There is one vacancy. The Conservative Group has nominated 1 and the Labour Group has nominated 1. The Association will be asked, in due course, if it is willing to increase representation to 2. In the meantime, the Committee is required to reach a decision on the nomination to the one vacancy.

9. Recommendation

The Governance and Constitution Committee is recommended to RESOLVE -

- (a) That the additional criterion *“Where an organisation is ward-specific, the Member appointed should be the appropriate Ward Member”* be approved as part of the criteria to be adopted when making appointments to outside organisations.
- (b) That the appointments made by the Cabinet to the Category 1 organisations be noted;
- (d) That appointments be made to the Categories 2, 3 and 4 organisations as indicated on the attached schedules and subject to any amendments made at the meeting;

- (e) That, in general, appointments be made for a term of office which is commensurate with the requirements of the organisation;
- (f) That appointments to outside organisations be reviewed on an annual basis;
- (g) That, notwithstanding (e) and (f) above, the term of office for this first tranche of appointments terminate in May 2011 to coincide with the elections;
- (h) That Members' interests and expertise, together with the rules of proportionality be taken into consideration when making appointments;
- (j) That, in view of the special nature of Trusteeships, Members who are to be appointed are briefed on the roles, responsibilities and liabilities in advance of taking up appointment;
- (k) That, if practicable, a training day/session be held for Members, prior to taking up appointment;
- (l) That Members appointed to outside organisations be required to report, periodically, on the activities of the organisation to which they are appointed, as a means of monitoring the effectiveness of representation;
- (m) That the protocol for dealing with casual vacancies, identified in paragraph 6 be adopted; and
- (n) That the procedure for making appointments to outside organisations be adopted with effect from 1st April 2009.

9. Reasons for the Decision

- 9.1** It is important for Cheshire East Council to participate actively as a partner in the network of local organisations across the whole of the Cheshire East area.
- 9.2** The recommended procedure has been prepared following extensive work by the Task Group and is considered to be a satisfactory means of ensuring that appropriate appointments can be made by the Authority with effect from 1st April 2009.

Schedule of Outside Organisations (Cheshire East) – For Appointment from 1st April 2009
Category 1 Organisations

Ref No	Members 09-10 (Cons. unless otherwise stated)	Opposition Nominations (if applicable)	Organisation	No. of Places	P/Holder
1	Conservative to be advised		Adoption Panel	1	P Findlow
2	G Walton D Stockton D Neilson (LD) O Hunter (sub)		Airport Consultative Committee –Manchester	3 + 1 Sub	J Macrae
3	P Mason		Beth Johnson Housing	1	P Mason
4	G Walton		Bridgewater Canal Trust	1	J Macrae
5	J Macrae		Business Link N-West	1	J Macrae
6	D Brown		Ches ,Warr and Halton Info Consortium (formerly Ches Info Consortium)	1	D Brown
7	J Macrae		Ches and Warrington Learning Skills Council	1	J Macrae
8	G Walton		Cheshire & Warrington Tourist Board (Formerly NW Tourist Board)	1	J Macrae
10	P Findlow R West M Simon S Furlong D Neilson (LD)		Cheshire Admissions Forum	5 (4:1)	P Findlow
11	A Knowles		Cheshire and Wirral Partnership NHS Foundation Trust (Mental Illness services)	1	A Knowles
12	M Simon J Weatherill J Crockatt W Livesley D Topping G Merry		Cheshire Fire Authority (CFA)	8	W Fitzgerald

Schedule of Outside Organisations (Cheshire East) – For Appointment from 1st April 2009
Category 1 Organisations

Ref No	Members 09-10 (Cons. unless otherwise stated)	Opposition Nominations (if applicable)	Organisation	No. of Places	P/Holder
	C Thorley (L) R Fletcher(LD)				
13	R West D Thompson H Gaddam O Hunter J Crockatt ¹		Cheshire Peaks and Plains Housing Trust	5	J Macrae
14	P Findlow B Silvester A Arnold (LD)		Cheshire Police Authority	3	W Fitzgerald
15	F Keegan D Brickhill P Mason D Brown (sub)		Cheshire Waste Management Task Group	3 + 1 Sub	D Brickhill
16	A Thwaite D Beckford A Arnold (LD)		CONNEXIONS Cheshire and Warrington	3	P Findlow
17	D Brown P Mason G Baxendale D Hough (LD)		Dane Housing Trust	4	J Macrae
18	B Silvester		Environment Agency (NW) Regional Flood Defence Committee (North West)	1	D Brickhill
19	D Brickhill R Menlove G Walton		Environment Agency Liaison Group	3	D Brickhill
20	F Keegan		EU STRUCTURAL FUNDS GOVERNANCE GROUP. Programme Monitoring Regional Committee	1	F Keegan
21	D Brown		European Chemicals Regions Network	1	D Brickhill

¹ (Org. 13) Subsequent to consideration by Task Group, the Cabinet has replaced J Narraway with J Crockatt
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Organisation 9 deleted (Cheshire & Warrington Economic Alliance Steering Group)

Organisations 80 and 85 have been transferred from Cat. 2 at the request of the Cabinet. To avoid confusion, the reference numbers have been retained.

Schedule of Outside Organisations (Cheshire East) – For Appointment from 1st April 2009
Category 1 Organisations

Ref No	Members 09-10 (Cons. unless otherwise stated)	Opposition Nominations (if applicable)	Organisation	No. of Places	P/Holder
22	M A Martin (L)		Fostering Panel Cheshire East	1	P Findlow
23	J Macrae B Silvester		LGA - Rural Commission	2	W Fitzgerald
24	J Macrae		LGA - Tourism Forum	1	W Fitzgerald
25	J Macrae B Silvester		LGA - Urban Commission	2	W Fitzgerald
26	J Macrae G Walton (sub)		Liverpool Airport (Consultative Committee)	1 (1 Sub)	J Macrae
27	W Fitzgerald D Brickhill J Macrae	A Arnold (LD)	LOCAL GOV ASSOCIATION (LGA) • General Assembly • Environment Board • Imp.Board	4	W Fitzgerald
28	J Macrae		Manchester Airport Strat Plann Group	1	J Macrae
29	G Walton		Mersey Basin Campaign Southern Catchment Project Group -Members Steer Comm	1	D Brickhill
30	R A Bailey	M Martin (L)	Muir Group Housing	2 + 1 Dep	J Macrae
31	W Fitzgerald		4 NW Formerly North West Regional Assembly	1	W Fitzgerald
32	F Keegan D Brown	R Fletcher (LD)	North West Employers Organisation	3	F Keegan
33	H Gaddam		Peak District National Park Authority (formerly Peak Park Planning Board)	1	J Macrae
34	Open to all Members		POLICE FORUM • Macclesfield • C & N • Congleton	n/a	B Silvester

Schedule of Outside Organisations (Cheshire East) – For Appointment from 1st April 2009
Category 1 Organisations

Ref No	Members 09-10 (Cons. unless otherwise stated)	Opposition Nominations (if applicable)	Organisation	No. of Places	P/Holder
35	D Brickhill J Weatherill S Wilkinson		Road Safety Partnership	3	D Brickhill
36	A Ranfield L Smetham C Beard		The Silk Heritage Trust	3	A Knowles
37	F Keegan M A Martin (L) S Jones (LD)		Standing Advisory Council on Religious Education (SACRE) (statutory organisation)	3	R Domleo
38	D Brickhill J Macrae	D Flude (L)	Supporting People Strategic Partnership	3	J Macrae
39	B Dykes R Westwood R Cartlidge (L)		West Coast Rail 250	3	J Macrae
40	J Macrae R Cartlidge (L)		North-West Rail Campaign	2	J Macrae
41	B Dykes R Westwood W T Beard (L)		Wulvern Housing (Crewe)	3	J Macrae
80	G Walton	A Arnold (LD)	Peaks and Plains of Cheshire Tourism	1	J Macrae
85	J Macrae J Hammond D Brown B Moran		South and East Cheshire Enterprise Board	4 ²	J Macrae

78 Con
10 Lib Dem
8 Lab

97 1 nomination extra for 80
1 less nomination for 30

² (85) Original allocation was 3 + 1 Officer. Confirmation from SECE will be required.

Schedule of Category 2 Outside Organisations (Cheshire East) – For Appointment from
1 April 2009

Task Group Recommendations to Governance and Constitution Committee – 9th March 2009

Ref No	Capacity of Rep	Organisation	Nominations	Political Group	No. of Places	Notes
42	Observer	Age Concern Cheshire				Left in abeyance pending re-structuring of Age Concern
43	Local Member	Alsager Education Foundation	S Jones	Lib Dem	1	
44		Alsager Partnership	D Brown	Con	1	
45	Local Member	Amos Johnson Fund – Trustees	J Crockatt R Menlove	Con Con	2	
46	Local Member	Audlem Education Foundation	R A Bailey	Con	1	
47	Local Members	Bent Farm Sand Quarry Liaison Committee	P Mason D Brown	Con Con	2	
48		Bollin Valley Steering Committee	T Jackson W Livesley J Narraway	Con Con Lib Dem	3	
49	Trustee	CAB Citizens' Advice Bureau	R A Bailey J Goddard M Martin	Con Lib Dem Lab	3	
50	Local Member	Charitable Trust for The Assets of The Former Over Alderley Primary School	C Andrew	Con	1	
51	Local Member	Chelford Sand Quarry Liaison Group	M Asquith G Walton	Con Con	2	
52		Cheshire Community Legal Service Partnership	M Asquith	Con	1	
53		Cheshire Agricultural Society	S Wilkinson	Con	1	
54		Cheshire Association of Local Councils	C Andrew	Con	1	
55		Cheshire Brine Subsidence Compensation Board	G Walton J Macrae J Goddard C G	Con Con Lib Dem	5	

Schedule of Category 2 Outside Organisations (Cheshire East) – For Appointment from
1 April 2009

Task Group Recommendations to Governance and Constitution Committee – 9th March 2009

Ref No	Capacity of Rep	Organisation	Nominations	Political Group	No. of Places	Notes
			Thorley S McGrory	Lab Ind		
56		Cheshire Community Action Executive Committee	T Jackson	Con	1	
57	Trustee	Cheshire Community Council Playing Fields Assoc	M Hardy W T Beard	Con Lab	2	
58		Cheshire County Playing Fields Association	M Hardy D Hough	Con Lib Dem	2	
59		Cheshire Landfill Tax Advisory Panel	D Brickhill	Con	1	
60		Cheshire Landscape Trust	J Narraway	Lib Dem	1	
61	Local Members	Colshaw Farm Estate Neighbourhood Management Board (Housing Assoc)	J Crockatt P Whiteley	Con Con	2	
62		Community Transport – (“Dial-a-Ride”)	A Thwaite D Bebbington C Andrew D J Cannon	Con Con Con Lib Dem	3	The Task Group recommends 2 Con: 1 Opp. Nominations exceed places available. Decision required by Committee
63	Local Member	Congleton Trust and Museum	D Topping	Con	1	
64		Council for Voluntary Services CVS	(S Furlong) (D Neilson)		n/a	Left in abeyance pending re-structuring of CVS
65	Local Member	Dean Row Community Centre	P Whiteley	Con	1	
66	Local Members	Eaton Hall Sand Quarry Liaison Group Congleton	M Asquith L Gilliland	Con Con	2	
67	Local Members	Fence Trust, Macclesfield			n/a	No requirement to appoint at this time.

Organisations 80 and 85 transferred to Cat. 1

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Schedule of Category 2 Outside Organisations (Cheshire East) – For Appointment from
1.April 2009

Task Group Recommendations to Governance and Constitution Committee – 9th March 2009

Ref No	Capacity of Rep	Organisation	Nominations	Political Group	No. of Places	Notes
68	Observer	Friends for Leisure Advisory Committee	A Knowles	Con	1	
69		Groundwork Cheshire (Formerly Groundwork Macc and Vale Royal)	A Knowles D Brown	Con Con	2	
70	Local Member	King's School, Macclesfield	L Gilliland P Findlow C Beard W Livesley A Arnold	Con Con Con Con Lib Dem	4	Task Group recommends 3 Con: 1 Lib Dem Nominations exceed places available. Decision required by Committee.
71		Knutsford Education Foundation	O Hunter	Con	1	
72	Local Member	Lindow School Trust (Wilmslow) Special Needs School	M Asquith	Con	1	
73	Local Member	Macclesfield Borough Economic Alliance	S Broadhurst	Lib Dem	1	
74	Local Member	Macclesfield Chamber of Commerce and Business Link	J Macrae	Con	1	
75	Local Member	Malbank School Prize Fund and the Nantwich & Acton Grammar School Foundation	A Moran	Ind	1	
76		Mere Farm Liaison Committee	M Asquith	Con	1	
77		Mid-Cheshire Hospitals NHS Foundation Trust (Leighton Hospital)	E Howell	Lib Dem	1	
78	Local Ward	Nantwich Museum Trust	B Dykes	Con	1	

Schedule of Category 2 Outside Organisations (Cheshire East) – For Appointment from
1 April 2009

Task Group Recommendations to Governance and Constitution Committee – 9th March 2009

Ref No	Capacity of Rep	Organisation	Nominations	Political Group	No. of Places	Notes
	Member					
79	Trustee Local Member	Over Peover Educational Foundation	S Wilkinson	Con	1	
81		Public Transport Liaison Committee	R Fletcher D Cannon W T Beard	Lib Dem Lib Dem Lab	3	
82		Reaseheath College, Nantwich	S Wilkinson	Con	1	
83	Voting Directors	Sandbach School (Boys School)	G Merry B Moran S Furlong E Alcock	Con Con Con Lib Dem	4	
84	Trustees	Sir Thomas Delves Foundation, Wybunbury	R Walker	Con	1	
86		South Cheshire Chamber of Commerce & Industry	D Brickhill	Con	1	
87		Sports Cheshire Trust	M Hardy	Con	1	
88		St John's Wood Millennium Comm. Centre, Knutsford	A Ranfield O Hunter	Con Con	2	
89	Local Member	The Almshouse Charity of Sir Edmund Wright, Crewe & Others TRUST	D Bebbington	Con	1	
90		The Public Trans. Consortium	Rhoda Bailey H Davenport R Fletcher	Con Con Lib Dem	3	
91		Univ. Keele - Court	G Baxendale J Hammond A Kolker	Con Con Con Lib Dem	4	

Organisations 80 and 85 transferred to Cat. 1

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Schedule of Category 2 Outside Organisations (Cheshire East) – For Appointment from
1 April 2009

Task Group Recommendations to Governance and Constitution Committee – 9th March 2009

Ref No	Capacity of Rep	Organisation	Nominations	Political Group	No. of Places	Notes
			J Goddard			
92		Univ. of M/c - General Assembly	S Jones	Lib Dem	1	
93		Weaver Valley Regional Park	D Topping J Macrae R Cartlidge	Con Con Lab	2	Nominations exceed places available. Decision required by Committee.
94	Alsager Member	White Moss Sand Quarry Alsager Local Liaison Group	R Fletcher D Hough	Lib Dem Lib Dem	2	
95	Voting	Wilmslow Guild	J Crockatt	Con	1	
96		Wybunbury United Charities	R Walker	Con	1	
97		Youth Federation for Ches, Halton, Warrington and Wirral	W T Beard	Lab	1	
TOTAL PLACES					85	

Summary of Nominations

Conservative	62
Liberal Democrats	18
Labour	6
Independents	2

Excess nominations on organisations 62, 70 and 93

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Schedule of Categories 3 and 4 Outside Organisations (Cheshire East) – For Appointment
from 1.April 2009

Task Group Recommendations to Governance and Constitution Committee – 9th March
2009

Ref No	Cat	Organisation	Nominations	Political Group	No. of Places	Notes
98	3	Albion Chemicals Joint Liaison Committee	M Parsons P Edwards S McGrory	Ind Ind Ind	3	
99	3	Alexandra Soccer & Community Association TRUST	D Bebbington R Westwood T Beard	Con Con Lab	1	Nominations exceed places available.
100	3	Alsager Leisure Centre Advisory User Panel	D Hough R Fletcher	Lib Dem Lib Dem	4	
101	4	Astbury Mere Trust	G Baxendale	Con	1	
102	3	BAE Systems Woodford Local Consultative Comm	H Murray	Con	1	
103	3	C & N Gymnastics & Community Activities Association	D Bebbington	Con	1 + 1 Dep	
104	4	Cheshire Local History Association	D Flude	Lab	1	
105	4	Congleton Drill Hall Trust	G Baxendale	Con	1	
106	3	Congleton Leisure Centre Advisory User Panel	A Knowles R Domleo A Thwaite	Con Con Con	4	The Task Group has deleted the nomination of O Hunter on the basis that she is not local.
107	3	Crewe & Nantwich Sports Council Executive Committee	T Beard	Lab	1	
108	4	Crewe & Nantwich Twinning	E Howell	Lib Dem	1	

Schedule of Categories 3 and 4 Outside Organisations (Cheshire East) – For Appointment
from 1.April 2009

Task Group Recommendations to Governance and Constitution Committee – 9th March
2009

Ref No	Cat	Organisation	Nominations	Political Group	No. of Places	Notes
		Association				
109	4	Crewe Regeneration Partnership	R Parker S Conquest	Con Lab	2	
110	3	Greater M/c Tpt Authority, Stockport, M/c & Trafford Local Transport Groups	R West	Con	1	
111	4	Joint Management Committees for Leisure Centres: Cheshire-wide			n/a	No requirement to appoint at this time. It is expected that Trusts will be set up in due course.
112	4	Local Strategic Partnerships			n/a	No requirement to appoint at this time. Deferred pending determination of future working arrangements
113	3	Macclesfield College of Further Education	D Neilson	Lib Dem	1	
114	3	Malkins Bank Golf Course Advisory User Group	G Merry	Con	1	
115	4	Middlewich & Dist. Comm Association	M Parsons	Ind	1	
116	3	Middlewich Market Town Health Check Initiative – Vision Partnership			1	Independent Group has suggested this be transferred to Cat. 2
117	4	Middlewich Community and Youth Project	M Parsons	Ind	1	

Schedule of Categories 3 and 4 Outside Organisations (Cheshire East) – For Appointment
from 1.April 2009

Task Group Recommendations to Governance and Constitution Committee – 9th March
2009

Ref No	Cat	Organisation	Nominations	Political Group	No. of Places	Notes
118	3	North Regional Assoc for Sensory Support	D Flude	Lab	1	
119	3	North West Transport Users Consultative Committee	H Davenport	Con	1	
120	4	Play Association	J Wray	Con	1	
121	3	Poynton Viscount Warren Bulkeley Ed. Foundation			1	
122	4	Poynton with Worth Almshouse Charity			1	
123	4	Redsands Liaison Panel				Future provision yet to be determined. Appointments not required.
124	3	Reserve Forces and Cadets Assoc.	G Baxendale T Beard	Con Lab	1	Organisation to be asked if representation can be increased to 2 to take into account geographical spread
125	3	Sandbach Partnership	E Alcock	Lib Dem	1	
126	4	Staneley & Brocklehurst Almshouses Trust	W Livesley	Con	1	
127	4	Valley Green Project	J Weatherill	Con	1	
128	4	Wilmslow Aid Trust	J Crockatt	Con	1	
129	3	Wilmslow Trust	R Menlove	Con	1	

Schedule of Categories 3 and 4 Outside Organisations (Cheshire East) – For Appointment
from 1.April 2009

Task Group Recommendations to Governance and Constitution Committee – 9th March
2009

Ref No	Cat	Organisation	Nomination s	Political Group	No. of Place s	Notes
TOTAL					39	

Summary of Nominations

Conservative	19
Liberal Democrats	5
Labour	6
Independents	5
TOTAL	35

No nominations made for organisations 116, 121 and 122

CHESHIRE EAST

GOVERNANCE AND CONSTITUTION

Date of meeting: 9 March 2009
Report of: Borough Solicitor and Monitoring Officer
Title: Independent Remuneration Panel

1.0 Purpose of Report

- 1.1 To enable the Committee to receive and consider the initial report of the Independent Remuneration Panel on the Members Allowances Scheme to apply from April 2009.

2.0 Decision Required

- 2.1 To formulate advice to the full Council on 2 April 2009 on the report and recommendations of the Remuneration Panel, to enable the Council formally to adopt the Member Allowances Scheme for 2009/10.

3.0 Financial Implications for Transition Costs

- 3.1 There are no implications for Transition Costs

4.0 Financial Implications 2009/10 and beyond

- 4.1 The annual estimated cost of Members Allowances will be produced in the light of the Committee's advice to Council on the arrangements proposed by the Remuneration Panel, and the details will be included in the report to the Council meeting.

5.0 Legal Implications

- 5.1 The Council is empowered to pay a range of Allowances to Members in respect of their roles and responsibilities, but must appoint an Independent Remuneration Panel to offer advice and recommendations on the Allowances Scheme, prior to its adoption by the full Council. The report contains the required advice from the Remuneration Panel.

6.0 Risk Assessment

- 6.1 Consideration of the Panel's report enables the Council to adopt appropriate remuneration arrangements in compliance with the Members' Allowances Regulations 2003.

7.0 Background and Options

- 7.1 In order to make a Scheme of Members Allowances for the vested Council, it was necessary for the Authority to appoint an Independent Remuneration Panel to consider and make recommendations on the Scheme's provisions.
- 7.2 Governance and Constitution Committee on 1 December 2008 formally appointed a Remuneration Panel of five independent persons. The Panel has met on five occasions, and has drafted its initial report on the allowances arrangements for 2009/10. The Panel's report and recommendations will be circulated shortly, as it is still being finalised, for consideration by this Committee. The views of the Committee will be reported to the full Council on 2 April, to assist the Council in approving and adopting the Remuneration Scheme.

8.0 Overview of Day One, Year One and Term One Issues

- 8.1 The need for a Scheme of Members Allowances is required for Day One, to apply for the whole of Year One and to form the basis of the Scheme thereafter.

9.0 Reasons for Recommendation

- 9.1 The Committee is requested to consider the report of the Independent Remuneration Panel, and make recommendations to the Council on the adoption or otherwise of the Panel's recommendations for the Allowances Scheme.

For further information:

Portfolio Holder: Councillor n/a
Officer: Mike Flynn, governance lead Officer
Tel No: 01244 972260
Email: mike.flynn@cheshire.gov.uk;

Background Documents:

Documents are available for inspection at: